

# Invitation for tender for evaluation of Settle Programmes

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# One: Overview

PROJECT: Evaluation of Settle Programmes

CLIENT: Settle Support

DESCRIPTION: Settle wish to appoint an independent evaluator to deliver evaluation activities as outlined within this tender for our frontline delivery programmes: Settle Programme, Settle Remote Programme and Settle Plus Programme as well as our emerging alumni project. Settle currently delivers a range of programmes which are part funded by Local Authority or Housing Association partners and majority funded by trusts and foundations and corporate funders. The programmes are based in London and the South East of England and aim to prevent youth homelessness.

The selected supplier will be required to contract under Settle's consultancy contract and process any received data in line with a signed data processing agreement. An information sharing agreement will also be set up in the event there is a need to share personal data.

CONTRACT VALUE: The total contract value for the evaluation is £43,000 inclusive of VAT

CLOSING DATE: 26th October 2022

## Two: Background

Settle is a charity tackling the lack of support for young adults as they leave the care system. By focusing on the key transition of moving into a first home we take a preventative approach to a leading cause of youth homelessness.

Our weekly coaching sessions provide support around sustaining a tenancy, developing practical life skills and managing emotional wellbeing. Our approach is holistic, flexible and tailored to an individual's changing needs – ultimately providing a consistent, transformative relationship a young person can rely on.

We use research and data to improve and iterate our support, prioritising the needs of the young people above all else. And our programmes are designed around lived experience with the help of young people on our board and in our team.

By empowering care-experienced young people to make long-lasting changes and build stable lives, we are breaking the cycle of youth homelessness in the UK.

Currently Settle runs three programmes: Settle Programme, Settle Remote Programme and Settle Plus Programme as well as an alumni project for young people that have completed our programmes. Our core programme has four aspects to how we help young adults.

### **IMPROVING FINANCIAL RESILIENCE**

Managing money and increasing income

We help young people to build up their financial resilience. Our team supports them with getting into work, claiming the benefits they're entitled to, and reducing their living costs through budgeting and planning.

### **DEVELOPING LIFE SKILLS**

Practical guidance for independent living

We help young people to develop their practical life skills, like cooking cheap and healthy meals, and managing their home and tenancy – providing guidance that they may have previously missed out on.

### **SIGNPOSTING TO SPECIALISTS**

Getting extra help when it's needed

The young people we work with often have additional needs that require specialist support, such as dealing with mental health or substance abuse. We help them with getting in touch with services in their local area or talking to established partners who can help.

### **EMOTIONAL WELLBEING SUPPORT**

A transformative relationship to rely on

Everyone on the programme has a dedicated programme officer who provides personalised 1:1 support. It's a relationship the young person can rely on throughout the ups and downs. This consistent presence helps them to keep moving toward their goals and, ultimately, to build a stable life.

We take a robust approach to impact measurement, we use our data to iterate and improve our approach. We are transparent about the outcomes we achieve, reflecting on what works and what doesn't work. Our model for delivery has changed significantly since Settle started in 2015 and it is important we reflect and develop our impact measurement to be in line with this.

This project will build on a project with NEF Consulting in 2021 where the team supported us to refresh and further develop our theory of change and make recommendations on our impact and evaluation measures. A number of these have been implemented and there are still some elements to implement. The appointed partner would support us to further develop this work.

# Three: Specification

## AIMS AND OBJECTIVES

Our aim is to strengthen our current evaluation work and we are looking for an evaluation partner who will support Settle to develop a long-term evaluation plan and support to implement this plan.

The key objectives of this evaluation partnership are to:

- Provide a clear picture of Settle's current practice around impact and evaluation, what works well and where our impact measurement could go in the future.
- Investigate the effectiveness of the programmes Settle runs: The Settle Programme, The Settle Remote Programme and The Settle Plus Programme. (Future programmes may come onboard).
  - We are looking for insights on each programme so that we can gather learnings on each programme individually and collectively.
- Capture the evidence of impact and learning from the programmes and support its dissemination in an accessible format.
- Recommend how Settle could describe or mark the end of the programme and/or support to ensure we are fully capturing the value of our work
- Investigate the financial benefit of Settle's programmes to demonstrate the value Settle's programmes has on society and more specifically on our contracted partners.
- Desirable: Recommend how Settle can measure the impact of our work in a longer-term way, utilising the work through the alumni project

## DELIVERABLES

At a minimum, the evaluation will be expected to provide the following outputs:

- A three-year evaluation strategy and implementation plan in time for collecting new data in April 2023.
- Three impact reports in line with our reporting years (delivered by 15 May 2023, 15 May 2024, and 15 May 2025).
- One external facing report covering Settle delivery between June 2022 to November 2025 including an executive summary for Settle to review in December 2025 and our funder to review in January 2026 with the view to publish shortly after.

- A briefing slide pack focused on key learning from the evaluation report published in 2026 for a range of partner audiences across statutory services, the voluntary sector, and relevant businesses.
- A written blog and at least two infographic outputs focused on key achievements and learning for the Programmes at the end of each impact report (May 2023, 2024, and 2025).

# Four: Tender Submission Detail

## DEADLINE FOR SUBMISSIONS

Wednesday 26th October (we would encourage brief Expressions of Interest by Monday 17th October through emailing [aimee.hardaker@wearesettle.org](mailto:aimee.hardaker@wearesettle.org) to inform us that you intend to submit a proposal.)

## INTERVIEW DATES

We aim to host all interviews in the week beginning 31st October. Please indicate interview availability during this week within your application. If no dates are available in this week, please suggest alternative dates in the week before or after.

## APPOINTMENT DATE

7th November 2022

## BUDGET

The maximum budget available for the evaluation is £43,000 (inclusive of VAT). There is no additional budget available for evaluation expenses or other costs. All fieldwork, travel, expenses, transcription, design and other costs should be included within your budget.

## SUBMISSIONS

We are specifically looking for applicants with:

- Experience and expertise in working with groups that may have lived experience of care, homelessness and social housing
- Experience of supporting small organisations that have limited evaluation capacity
- The capacity to support Settle over the next three years
- A mix of quantitative and qualitative measures

Submissions should be sent to [aimee.hardaker@wearesettle.org](mailto:aimee.hardaker@wearesettle.org)