## **Raffle Rules**

Any donation made between 12pm midday on Tuesday 30th November and 12pm midday Tuesday 7th December of £10 or more, in multiples of £10, will be entered into our raffle prize draw. If donors do not want to be entered into the raffle they can email <u>evie.rollinson@wearesettle.org</u> to be removed.

When the campaign closes at 12pm midday on Tuesday 7th December, the donation list will be downloaded onto our fundraising CRM Donorfy. From here we will pull a list of all the donors of £10 or more, dividing the donations by each whole £10 to provide a number of entries into the raffle for each donor. Match funding will not double the entries and only one prize can be allocated per person. Prizes will be allocated in alphabetical order. Prize winners will be contacted as soon as possible after the campaign.

For example, if a donor named Fred Blogs made a donation of £50 (in which Settle would receive £100 through match funding), this would count as 5 entries for Fred. 'Fred Blogs' would then be entered into the raffle 5 times. We will use a random selection generator such as <u>https://www.dcode.fr/random-selection</u> to choose names from the draw. If 'Fred Blogs' wins a prize, the remaining 4 'Fred Blogs' would be removed from the random selection generator list.

We've read the Gambling Commission and Charity Commission and Fundraising Regulations and we contacted Tower Hamlets local authority on <u>licensing@towerhamlets.gov.uk</u>. From reading the information and speaking to local authority representatives we understand that we do not have to apply for a lottery license, as our raffle falls under the category of small society lottery and we are not expecting to raise more than £20,000. However we have reached out to the local authority to register the raffle.